

E. REGULATIONS REGARDING UNFAIR MEANS

1. UNFAIR MEANS COMMITTED BY THE STUDENT

1.1. The Examination Committee shall be the competent authority to take disciplinary action against a student for his misconduct due to unfair means committed by him at the examination conducted by the Institute.

1.2. Definitions- Unless the context otherwise requires,

1.2.1. Student means and includes a person who is controlled as such by the Institute for receiving instruction qualifying for any degree, or certification awarded by the University / Institute. It includes ex-student and student registered as candidate for any of the Degree, or Certificated Examinations.

1.2.2. Unfair Means: It means and includes one or more of the following acts of omissions on the part of students during the examination period:

1.2.2.1. Possessing unfair means material and or copying there from.

1.2.2.2. Transcribing any unauthorized material or any other use thereof.

1.2.2.3. Intimidating or using obscene language or threatening or use of violence against invigilator or person on duty for the conduct of examination or man-handling him/her or leaving the examination hall without permission of the invigilator or causing disturbances in any manner in the examination proceedings.

1.2.2.4. Unauthorized communication with other examinees or any one else inside or outside the examination hall.

1.2.2.5. Mutual/Mass copying

1.2.2.6. Smuggling out, either blank or written answerbook, or smuggling in of answerbook as copying material

1.2.2.7. Smuggling in blank or written answerbook, and forging signature of invigilator therein.

1.2.2.8. Interfering with or counterfeiting of Institute seal or answer books or office stationary used in the examination.

1.2.2.9. Insertion of currency notes in the answer books or attempting to bribe any of the persons connected with conduct of examinations.

1.2.2.10. Impersonation at the Institution examination.

1.2.2.11. Revealing identity in any form in the answer written or in any other part of the answer book by the student at the institute examination.

1.2.2.12. Any other similar act/s and omission/s, which may be considered as unfair means by the competent authority.

1.2.3. **Unfair means relating to examination** means and includes directly or indirectly communicating, or attempting to commit, or threatening

to commit any act of coercion, or unfair means with a view to obtain wrongful gain to himself/herself, or to any other person(s).

- 1.2.4. **Unfair means material** means and includes any material whatsoever, related to the subject of the examination, printed, type, handwritten or otherwise, on the person or on clothes, or body of the student (examinee) or on wood or other material, in any manner or in the form of chart⁵, diagram, map or drawing or electronic aid etc., which is not allowed in the examination hall.
- 1.2.5. **Possession of unfair means material by a student** means having any unauthorized material on his/her person or desk or chair or table or at any place within his/her reach, in the examination center and its environs or premises at any time from the commencement of the examination till its conclusion.
- 1.2.6. **Student found in possession** means a student reported in writing as having been found in possession of unfair means material by Invigilator, member of the Vigilance committee, Examination squad or any other person related with conduct of examination, even if the unfair means material is not produced as evidence because of its being reported as swallowed or destroyed, or snatched away or otherwise taken away, or spoiled by the student, or by any other person acting on his behalf, to such an extent that it has become illegible. Provided report to that effect is submitted by the Invigilator or any other authorized person to the Controller of Examinations, Principal or Head of the Institute concerned or any officer otherwise in this behalf.
- 1.2.7. **Material related to the subject of Examination** means and included, if the material is produced as evidence, any material certified as related to the subject of examination by a competent person, and if the material is not produced as evidence or has become illegible for any of the reasons refers to in clause above, the presumption shall be that the material did relate to the subject of the examination.
- 1.3. Chief conductor means and includes Principal of college concerned or head of the recognized institution where examination is being conducted and any other person duly authorize by him/her or person appointed as incharge of examination. The Principal of the college, or Head of the recognized Institution shall be the competent authority to take disciplinary action against a student for his misconduct due to unfair mean committed by him at the examination.
- 1.4. Where the examination of the Institute courses are conducted by the Institute the Principal/Head of the concerned college/recognized Institute, on receipt of a report regarding use of unfair means by any student at any such examination, including breach of the rule laid down by the Institute for proper conduct of examination, shall have power at any time to conduct enquiry, and to punish for such unfair means or breach of any of the rule by exclusion of such a student from any such examination or Institute, either permanently or for a specified period, or by cancellation of

the result of the student in the Institute examination for which he/she appeared, or by deprivation of any Institution scholarship, or by cancellation of the award of any college/Institute prize or medal to him/her, or by imposition of fine, or two or more of the aforesaid ways.

- 1.5. During examination, examinees and other student shall be under disciplinary control of the Principal.
- 1.6. Chief Conductor of the examination center shall, in the case of unfair means, follow the procedure as under:
 - 1.6.1. The student shall be called upon to surrender to the Chief Conductor, the unfair means material found in his or her possession, if any, and his/her Answerbook.
 - 1.6.2. Signature of the concerned student shall be obtained on the relevant material and list thereon. Concerned Invigilator and the Chief Conductor shall also sign on all the relevant material and documents.
 - 1.6.3. Statement of the student and his undertaking in the prescribed format and the statement of the concerned Invigilator shall be recorded in writing by the Chief Conductor. If the student refuses to make statement or to give undertaking, the concerned Invigilator or Chief Conductor shall record accordingly under their signature.
 - 1.6.4. Chief Conductor shall take one or more of following decisions depending upon seriousness/gravity of the case:
 - 1.6.4.1. Confiscate his/her answerbook, and mark it as "suspected unfair means case" and issue him/her fresh answerbook duly signed by invigilator.
 - 1.6.4.2. May report the case to the concerned Police Station as per the provisions of Maharashtra Universities Act No. XXXI 1982 an act to provide for preventing Unfair means at university Board and other specified examinations.
 - 1.6.4.3. In the case of impersonation or violence, expel the concerned student from the examination and not allow him/her to appear for remaining examination.
 - 1.6.5. All the material and list of material mentioned in sub-clause 1.2.4 and the undertaking with the statement of the student and that of the Invigilator as mentioned in clause No 1.6.3 and the answer-book/s shall be forwarded by the Chief Conductor along with his report to the concerned Controller of Examinations/Principal/Head of the Institution, as the case may be, in a separate and confidential sealed envelop, marked 'suspected unfair means case'
 - 1.6.6. In case of unfair means of oral type, the Invigilator or concerned Authorized person shall record the facts in writing and shall report the same to the concerned Controller of Examinations/Principal/Head of Institutions, as the case may be.

- 1.7. At the time of assessment of answer books, if the examiner suspected that there is prima-facie evidence that, the concerned student appears to have resorted to unfair means in the examination, the examiner shall forward his/her report, along with the evidence, to the concerned Controller of Examinations / Principal / Head of Institutions, as the case may be, with his/her opinion in separate confidential sealed envelope marked as 'suspected unfair means case'
- 1.8. Case of unfair means having, prima-facie, reported by the Chief Conductor/ Invigilator and /or Examiners shall be inquired into by the committee appointed by the Examination committee/Principal/Head of Institute, as the case may be, it shall proceed for further investigation. The officer appointed by Head of the Institute shall be the presenting officer of the case before the police authorities and court of justice and shall deal with the case till it is finally disposed off.
- 1.9. Examination Result/s of the concerned student/s involved in such cases shall be held in reserve till the competent authority takes the final decision in the matter and the concerned student/s shall be informed accordingly.
- 1.10. **APPOINTMENT OF UNFAIR MEANS ENQUIRY COMMITTEE**
- 1.10.1. For the purpose of investigating unfair means resorted to by students at the Examination, the Examination Committee shall appoint a committee called Examination Sub Committee (ESC) following the guidelines given in University Statutes.
- 1.10.2. The unfair means inquiry committee will function as a recommendatory body, and submit its recommendations, in the form of report, to the concerned competent authority, which will issue final orders with regard to the penal action to be taken against the student/s, after taking into account the reported facts and findings of the case by the committee, and after ensuring whether reasonable opportunity has been given to the concerned implicated student in his/her defense, the principle of natural justice has been followed, and the recommended quantum of punishment is in accordance with the guidelines laid down in the behalf.
- 1.11. **PROCEDURE OF THE EXAMINATION SUB COMMITTEE SHOULD BE AS UNDER**
- 1.11.1. The Controller of Examinations / Principal of the College or Head of the recognized Institution or the Officer authorized by them, as the case may be, shall inform the student concerned, in writing, of the act of unfair means alleged to have been committed by his/her, and shall ask him/her to show cause, as to why the charge/s levelled

against him/her should not be held as proved, and the punishment stipulated in the show cause notice be imposed.

1.11.2. The student shall be asked to appear before the enquiry committee on the day at a time and place fixed for the meeting, with written reply/explanation to the show cause notice served on him/her therein. The student himself/herself only shall present his/her case before the committee.

1.11.3. The document that are being taken into consideration, or are to be relied upon for the purpose of proving charge/s against the student, shall be shown to him/her by the enquiry committee, when the student presents himself/herself before the committee.

1.11.4. Reasonable opportunity, including oral hearing, shall be given to the student in his/her defence before the committee. The committee, before giving final recommendations in the case, shall consider the reply/explanation given by the student to the show cause notice.

1.11.5. The committee should follow the above procedure in the spirit of the principle of natural justice.

1.11.6. After serving a show cause notice, if the implicated student fails to appear before the enquiry committee on the day, time and place fixed for the meeting, the student may be given one more opportunity to appear before the committee. Even after these two chances, if the concerned student fails to appear before the committee, the committee shall take decision in his/her case in his/her absentia, on the basis of the documents available.

1.11.7. The committee shall submit its report to the concerned competent authority along with its recommendations regarding punishment to be inflicted on or otherwise.

1.12. **PUNISHMENT:**

The Principal, after taking into consideration the report of the committee, shall pass such orders as it deem fit, including granting the student benefit of doubt, issuing warning or exoneration to him/her from the charges, and shall impose any one or more of the following punishment on the student/s found guilty of using unfair means.

1.12.1. Annulment of performance of the student in full or in part in the examination he/she has appeared for.

- 1.12.2. Debarring student from appearing for any Examination of the Institution for a stipulated period not exceeding five years.
- 1.12.3. Debarring student from taking admission for any course in the Institution for a stipulated period not exceeding five years.
- 1.12.4. Cancellation of the scholarship/s or award/s prize or medal etc, awarded to him/her in that examination.
- 1.12.5. In addition to the above-mentioned punishment, the competent authority may impose a fine on the student declared guilty. If the student concerned fails to pay the fine within a stipulated period, the competent authority may impose on such a student additional punishment/penalty as it may deem fit.
- 1.12.6. The student concerned shall be informed of the punishment fully imposed on him/her in writing, by the competent authority or by the officer authorized by it in his behalf, under intimation to the College/Institution he/she belongs to.
- 1.12.7. An appeal against the findings of the committee shall lie with the concerned competent authority whose decision shall be final and binding.
- 1.12.8. An appeal made in writing within a period of 30 days from the date of imposition of the punishment, shall be considered by the competent authority on merit, and it shall be decided on the basis of the evidence available in the case, and shall be heard in person in deserving cases, if the competent authority finds substance in the appeal, the competent authority shall supply a typed copy of relevant extract of fact-finding report of the inquiry committee, as well as documents relied upon (if not strictly confidential) pertaining to his/her case to appellant/petitioner, if applied for in writing. Decision to the appeal shall be informed to the student concerned accordingly.
- 1.12.9. The respective competent authority shall deal with the court matters in respect of the unfair means cases.
- 1.12.10. As far as possible, the quantum of punishment should be as prescribed in Appendix-I

2. UNFAIR MEANS USED OR LAPSES COMMITTED BY ANY PAPER SETTERS / EXAMINERS / MODERATORS, REFEREES / TEACHERS OR ANY OTHER PERSONS CONNCTED WITH THE CONDUCT OF EXAMINATION.

- 2.1. The Examination Committee shall be competent authority to take appropriate disciplinary action against the paper setter, examiners,

moderators, referees, teachers or any other person connected with the conduct of examination, committing laps or using, attempting to use aiding, abetting, instigating or allowing to use unfair means/s at the examination conducted by the Institute.

2.2. The staff who does not perform the examination duties as per examination rules and schedule shall be given a chance for self correction and, if required, the Principal shall use his discretionary power to take the appropriate corrective measures, which may include making relevant entries in the service book of the concerned person. The service of the erring temporary staff may be terminated by the Principal, if found necessary.

2.3. Definitions: unless the context otherwise requires

2.3.1. Paper Setter, Examiner, Moderator, Referee and Teacher means and includes person/s duly appointed as such for the examination by the competent authority, and also any other person connected with the conduct of examination, appointed by the competent authority.

2.3.2. Unfair means/lapses includes one or more of the following acts or omissions on the part of the person/s included in 2.3.1 above.

2.3.2.1. Leakage of Question/s or Question Paper Set at the Institute examination, before the time of examination.

2.3.2.2. Examiner/Moderator, intentionally awarding marks to student in assessment of answer books, dissertation or project work, to which the student is not entitled, or not assigning marks to the student to which the student is entitled.

2.3.2.3. Paper Setter omitting question or setting question outside the scope of syllabus.

2.3.2.4. Examiner/Referee showing negligence in detecting unfair means used by student/s.

2.3.2.5. Invigilator / Chief Conductor showing negligence / apathies in carrying out duties: (Siding / abetting / allowing / instigating students to use unfair means/s)

2.3.2.6. Or any other similar act/s and or omissions/s, which may be considered as unfair means or lapses by the competent authority.

2.3.3. Unfair means or lapses relating to examination means and includes directly committing, or attempting to commit, or threatening to commit any act of unfair means, fraud or undue influence with a view to obtain wrongful gain to him/her, or any other person or causing wrongful loss to other person/s, or omitting to do what he/she is bound to do as duties.

3. REGULATIONS REGARDING UNFAIR MEANS RESORTED TO BY THE STUDENT/ PAPER SETTERS / EXAMINERS / MODERATORS, REFEREES

/ TEACHERS OR ANY OTHER PERSONS CONNCETED WITH THE CONDUCT OF EXAMINATION.

3.1. On receipt of a report regarding use of unfair means by any student at any examination, including breach of any of the rules laid down by the Institution Authorities, for proper conduct of Examination, the Examination Committee shall have power, at any time, to institute inquiry, and to punish such unfair means or breach of the rules, exclusion of such student from any examination from Recognized Institution or from any convocation for the purpose of conferring degree, either permanently or for a specified period, or by cancellation of the result of the student in the examination for which the student appeared, or by deprivation of any scholarship held by him/her, or by cancellation of the award of any prize or medal to him/her, or by imposition of fine, or in any two or more of the aforesaid ways, within a period of one year.

3.2. On receipt of report regarding unfair means used or laps committed by any paper setter, examiner, moderator, referees, teacher or any other person connected with the conduct of examination held by the Institution, including breach of the rules laid down for proper conduct of examination, the Examination Committee, shall have power, at any time, to institute inquiry and to punish such unfair means or lapses by declaring the concerned person disqualified for the conduct of any examination work, either permanently or for a specified period, or by referring his/her case to the rules provided for, or in any two or more of the aforesaid ways.

3.3. INVESTIGATING COMMITTEE

3.3.1. The committee appointed by the Examination Committee to investigate unfair means resorted to by student/s at the examination, shall also investigate the cases of unfair means used and or lapses committed by the paper setters, examiners, moderators, referees, teachers or any other persons connected with the conduct of examinations.

3.4. PROCEDURE FOR INVESTIGATION

3.4.1. The cases of alleged use of unfair means or lapses committed by the paper setters, examiners, moderators, referees, teachers or any other persons connected with the conduct of examinations shall be scrutinized by the concerned Officer/In-charge of the sub-section/Unit to which the case is primarily pertained at the examination section of the Institution, collect preliminary information to find out whether there is prima-facie case so as to fix up primary responsibility for framing a charge sheet and then shall submit the said case with his primary report to the concerned competent authority. If the competent authority is satisfied that there is a prima-facie case, it shall place the

same before the unfair means inquiry committee for further investigation. The concerned officer appointed by the head of the Institution shall be the presenting officer of the case before the enquiry committee, Police Authorities and court of justice and shall deal with the case till it is finally disposed off.

3.4.2. The competent authority, or the officer authorized by, in this behalf, shall inform the implicated persons (paper setter, examiner, moderator, referees, teacher, or any other person connected with the conduct of examination) in writing of act of unfair means used, and or lapses committed by him/her at examination, and shall ask him/her to show cause, as to why the charge/s levelled against him/her should not be held as proved, and the punishment stipulated in the show cause notice be impose.

3.4.3. The concerned person be asked to appear before the inquiry committee on a day, time and place fixed for meeting, with written reply/explanation to the show cause notice served on him/her, and charge levelled against him/her therein. The concerned person himself/herself only shall present his/her cause before the committee.

3.4.4. The documents that are being taken into consideration to be relied upon for the purpose of proving charge/s against the concerned person, shall be shown to him/her by the inquiry committee, if he/she presents himself/herself before the committee. The evidence, if any, should be recorded in presence of the delinquent.

3.4.5. Reasonable opportunity, including oral hearing, shall be given to the concerned person in his/her defense before the committee. The reply/explanation given to the show cause notice shall also be considered by the committee before making final report/recommendation.

3.4.6. The committee should follow the above procedure in the spirit of principle of natural justice.

3.4.7. If the concerned person fails to appear before the committee on the day, time and place fixed for the meeting, he/she shall be given one more opportunity to appear before the committee in his/her defense. Even after offering two chances, if the concerned person fails to appear before the committee, the committee shall take decision in his/her case, in his/her absentia on the basis of whatever evidences/document available before it, and same shall be binding on the concerned implicated person.

3.4.8. The committee shall submit its report to the concerned competent authority with its recommendation regarding punishment to be inflicted on the concerned person or otherwise.

• 3.5. **PUNISHMENT**

The competent authority, after taking into consideration the report of the committee shall pass such orders as it deems fit including granting the implicated person benefit of doubt, issuing warning or exonerating him/her from the charge/s and shall impose any one or more of the following punishments on the implicated person found guilty of using unfair means or committing lapses at the examinations.

- 3.5.1. Declaring disqualified the concerned paper-setter, examiner, moderator, referee, teacher or any other person connected with the conduct of examination, from any examination work either permanently or for a specified period.
- 3.5.2. Imposing fine, if the concerned person fails to pay the fine within a stipulated period, the competent authority may impose on such a person additional punishment/penalty, as it may deem fit.
- 3.5.3. Referring his/her case to the concerned disciplinary authorities for taking such disciplinary action as deemed fit as per the rules governing his/her service conditions.
- 3.5.4. The competent authority or the officer authorized in this behalf, shall inform the concerned person of the decision taken in his/her case and punishment imposed on him/her.
- 3.5.5. An appeal made within 30 days of imposition of the punishment other than the punishment referred to clause no. 3.5.3 above, shall lie with the examination committee, and their decision in the appeal shall be final and binding
- 3.5.6. The competent authority shall supply a typed copy of the relevant extract of fact finding report of the inquiry committee, as well as the documents relied upon (if not strictly confidential), pertaining his /her case to the appellant /petitioner, if applied for in writing
- 3.5.7. The court matters in respective cases of unfair means/lapses should be dealt with by the respective competent authority.
- 3.5.8. As far as possible, the quantum of punishment should be as prescribed in Appendix-II

F. AMENDMENT OF RESULT

1. DUE TO ERROR

1.1. ERROR MEANS

1.1.1. Error in computer / data entry, printing or programming, and the likewise.

1.1.2. Clerical error, manual or machine, in totalling or entering marks on ledger/register.

1.1.3. Error due to negligence or oversight of examiner or any other person connected with evaluation, moderation, rechecking and result preparation.

1.2. In any case, where it is found that the result of an examination has been affected by errors, the Controller of Examinations shall have power to amend such result in such manner as shall be in accordance with the true position, and to make such declaration as is necessary, with the necessary approval of the Chairman, Examination Committee, provided the errors are reported / detected within six months from the date of declaration of results. Errors detected thereafter shall be placed before the Examination Committee.

2. DUE TO FRAUD, MALPRACTICE ETC:

In any case, where the result of an examination has been ascertained and published, and it is found that such result has been affected by any unfair means found, or any other improper conduct whereby an examinee has been benefited, and that such examinee, in the opinion of the Examination Committee, has been party, or privy to or connived at such unfair means, fraud or improper conduct, the Examination Committee shall have power, at any time, notwithstanding the issue of the certificate or the award of a prize of scholarship, to amend the result of such examinee, and to make such declaration as the examination Committee considers necessary in that behalf.

G. GRIEVANCES AND REDRESSAL

Students grievances about examinations, if any, shall be dealt with by the Controller of Examinations, or by any other office/committee, or by Institute Standing Committee (ISC) appointed by the Principal.

H. APPEALS

1. The Head of the Department should complete the Examination Appeals Form and submit this, together with the student's letter of appeal, and any relevant medical or other certificate to the Chairman, Examination Committee.

2. The decision of the Examination Committee shall be communicated to the student, COE, HOD, Registrar (Academic) and Dean (Academic) for the purpose of maintaining the student record.

I. PRESERVATION OF RECORD AND VARIOUS DOCUMENTS OF CONTROLLER OF EXAMINATION CELL

The preservation of records and various documents of the office of Controller of Examination shall be as per Appendix-III

APPENDIX -I

THE BROAD CATAGORIES OF UNFAIR MEANS ADOPTED BY STUDENTS AT THE UNIVERSITY / COLLEGE / INSTITUTION EXAMINATION AND THE QUANTUM OF PUNISHMENT FOR EACH CATEGORY THERE OF

Sr.No.	Nature of Unfair means	Quantum of Punishment
1	Possession of copying material	Annulment of the performance of the student/s Institution Examination in full (Note:- This quantum of punishment shall apply also to the following categories of unfair means at Sr.No.1 to Sr.No.12 in addition to the Punishment prescribed there at)
2	Actual copying from the copying Material	Exclusion of the student from Institution examination for one additional Examination.
3	Possession of another students Answer Book	Exclusion of the student from Institution examination for one additional Examination. (Both the Students)
4	Possession of Other Students Answer Book + actual evidence of copying there from	Exclusion of the student from Institution examination for two additional Examinations. (Both the Students)
5	Mutual Mass Copying	Exclusion of the student from Institution examination for two additional Examinations.
6 (a)	Smuggling out or smuggling in of Answer Book as copying material	Exclusion of the student from Institution examination for two additional Examinations.
(b)	Smuggling in or written answer book based on the question paper set at the Examination	Exclusion of the student from Institution examination for three additional Examinations.
(c)	Smuggling in of written answer book and forging signature of the invigilator thereon	Exclusion of the student from Institution examination for four additional Examinations.
7	Attempt to forge the signature of the invigilator on the answer book of Supplement	Exclusion of the student from Institution examination for four additional Examinations.
8	Interfering with or counterfeiting of Institution seal of Answer books or office stationary used in the examination	Exclusion of the student from Institution examination for four additional Examinations.
9	Answer book main or supplement written outside the examination	Exclusion of the student from Institution examination for four additional Examinations.

	hall or any other insertion in answer book	additional Examinations.
10	Insertion of currency notes/to bribe or attempting to bribe any of the persons/s connected with the conduct of Examination	Exclusion of the student from Institution examination for four additional Examinations. (This money shall be Credited to the account of C.O.E.)
11	Using obscene language / violence / threat at the examination centre by a student at the Institution Examination to invigilator / Chief Conductor of Examinations	Exclusion of the student from Institution examination for four additional Examinations.
12	Impersonation at the university / College / Institution Examination	Exclusion of the student from Institution examination for five additional Examinations. (Both the Students if impersonator is University or College or Institute Student)
13	Revealing Identity in any form in the Answer written or in any other part of answer book by the student at the Institution Examination	Annulment of the performance of the student at the Institution Examination in full.
14	Found having written on palms or on the Body, or on the clothes while in the Examination	Annulment of the performance of the student at the Institution Examination in full.
15	Carrying mobile or allied instruments	Rs. 1500/- Fine
16	All other unfair means not covered in the aforesaid categories	Annulment of the performance of the student at the Institution Examination in full and serve punishment depending upon the gravity of the offence.

Note:

- 1 The term 'annulment of performance in full' includes performance of the student of the theory as well as annual practical examination, but does not include performance at term work, project work and dissertation examination unless unfair means used there at.
- 2 If, on previous occasion, a disciplinary action was taken against a student for unfair means used at examination, and he/she is caught again for unfair means used at the examination in this event he/she shall be dealt with severely. Enhanced punishment can be imposed on such student. This enhanced punishment may extend to double

the punishment provided for the offence when committed in the second or subsequent examination.

- 3 Student involved in unfair means at practical / dissertation / project report / defense examination shall be dealt with as per the punishment provided for the theory examination.
- 4 The competent authority, in addition to the above mentioned punishments, may impose a fine on the student declared guilty.

APPENDIX-II

ACTION FOR MALPRACTICES / LAPSE ON THE PART OF PAPER SETTER / EXAMINERS / MODERATORS / RECHECKERS / REFEREE / TEACHER OR ANY ANOTHER PERSON CONNECTED WITH THE CONDUCT OF UNIVERSITY / COLLEGE / INSTITUTE EXAMINATION

Sr.No.	Nature of the Unfair means / Lapses	Punishment
1	Paper setter found responsible for leakage of the question paper set in the Institution Examination/s whether intentionally or due to the negligence before the time of examination.	Disqualification from any Exam Work plus Disciplinary action by the concerned as per the rules applicable.
2	Leakage of the question/question paper set in the Institute Examination before the time of examination at the Institution Examination or Examination centre by any person/s connected with the conduct of Examination.	Disciplinary action against the guilty / responsible person/s as per the prevailing rules / standard codes by the concerned authorities.
3	Favouring a student (Examination) by Examiner, Moderator, rechecker and referee in assessment of answer book / Dissertation / project report / thesis by assigning the student mark to which the student is not entitled to Institute examination	Disqualification from any Exam Work plus Disciplinary action by the concerned authorities
4	Examiner / Moderator / Referee Internationally / negligently not assigning the student in assessment of his/her answer books / dissertation /thesis / project work, the mark to which the student is entitled to at the Institution Examinations	Disqualification from any Exam Work plus Disciplinary action by the concerned authorities
5	Paper setter omitting the question at the time of finalization of question paper set at the examination or repeating Sr. No. of question while writing	Disqualification from any Exam Work for a period of three years
6	Paper setter repeating questions in same / different section/s	Disqualification from any Exam Work for a period of three years
7	Paper setter setting questions outside the scope of the syllabus.	Disqualification from any Exam Work for a period of three years